

# Adobe® Pagemaker *Creating a PDF*

**Important** Before creating the PDF, make sure the only colors in the file are White, Black, Paper, and Cyan and ALL images used in the file are in Grayscale mode. For step-by-step instructions on how to change the image mode, read our TechKnow Lesson “Working with Images”, on the TechKnow Lessons page of our web site.

Please ensure your PageMaker document is saved before creating a PDF.

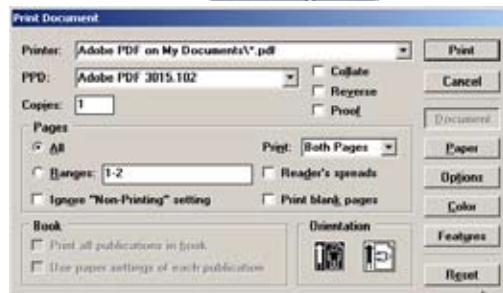
1 Select **File>Print**.

1



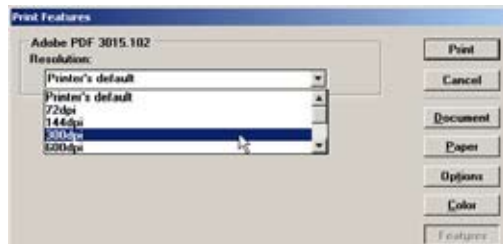
2 Under Printer, select **Adobe PDF** (yours may read Acrobat Distiller or something similar) from the drop down menu.

2



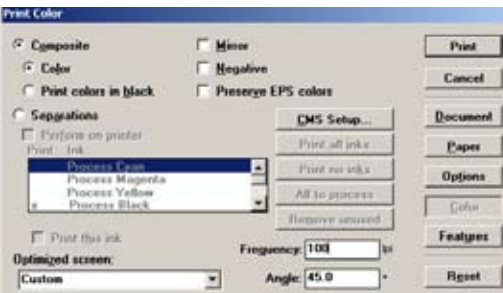
3 Click **Features**. Change resolution to 300 dpi.

3



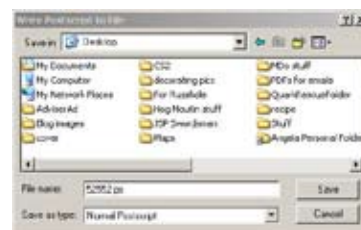
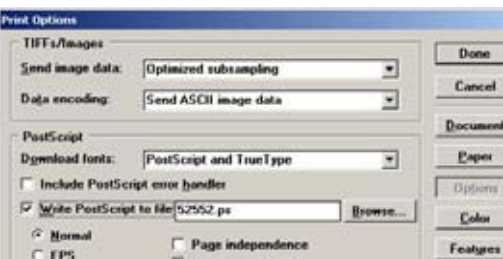
4 Click **Color**, make sure Composite is selected. Change Frequency to 100.

4



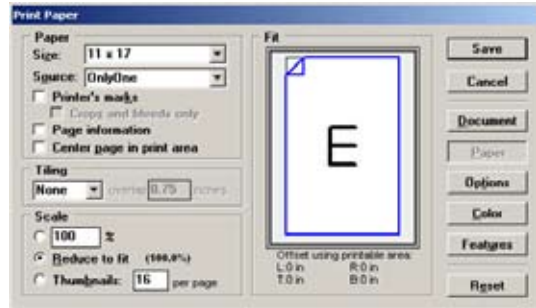
5 Click **Options**, check the Write Postscript File to box. Your filename should appear. Click **Browse** (or Save As). Select the location ( We recommend the desktop) and click **Save**.

5



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**6** Click **Paper**. Ensure size is **11 x 17**, Tiling is **None** and Scaling is **100%**. Click **Save**.



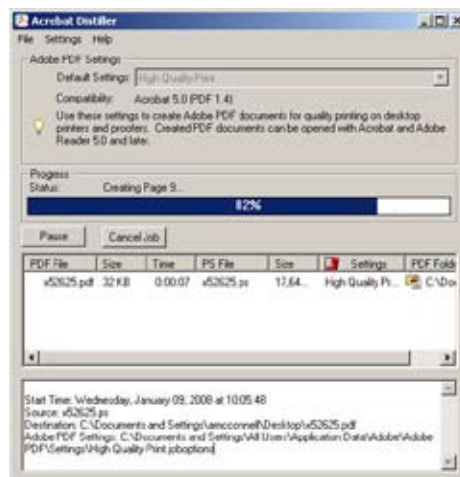
**7** Minimize your screen and locate the postscript (.ps) file on your desktop. Go to your **Start** menu and locate your Acrobat Distiller program.



**8** Change the default setting to **High Quality Print or Print**. Drag and drop the postscript (.ps) file over the Distiller dialog box. Distiller will begin to create the PDF. Once complete, the PDF will appear (same filename as postscript file) will appear on your desktop.



**9** Open your PDF and proof from the PDF.



## IMPORTANT!

Before submitting your order, open the PDF file and view the layout to ensure there were no unexpected results during conversion.